



The Mitre, Buckingham

Covid-19 Risk Assessment

Updated: 19.07.21

Area/Task/Hazard:

Front of house team members interacting with the customers in the inside bar and garden in accordance with the Hospitality Sector Guidelines for COVID-19. Also the performance of live music in the garden.

Groups at Risk:

- Employees
- Customers
- Contractors and visitors
- Delivery drivers
- Musicians

Hazards:

- Spread of Covid-19.
- The disease can spread from person to person through small droplets from the nose or mouth which are spread when a person with Covid-19 coughs or exhales including talking loudly or singing. These droplets land on objects and surfaces around the person which can infect other people by touching them and then them touching their eyes, nose or mouth.

Practices Resulting in Hazards:

- Customers entering the pub.
- Serving at the table.
- Team interacting with each other.
- Use of the toilets.
- Customers moving around the pub and garden, including children and dogs.
- Accepting deliveries.
- Contractors, visitors entering the pub.
- Musicians playing in the garden.

Risk Rating: VERY HIGH

Control Measures:

- Staff required to take a weekly Lateral Flow Covid-19 test, one day prior to their first shift of the week and report the result to Peter Edwards ASAP. This is to prevent the spread of the virus to colleagues and customers whilst in work but is reliant upon UK government supplies.
- NHS venue QR code to be displayed at the entrance of the venue and at key points inside.
- Entrance through the front door, exit through the garden gate.
- Sanitizer stations on entering and exit points to the pub, near the toilets and in the garden with signage to encourage its use.

- Signage in toilets to remind customers and staff of the importance of washing hands and how to do so effectively.
- Children to sit at tables with parent/guardian with signage requesting that they are supervised at all times.
- Dogs to be kept on leads and under control at all times in all parts of the premises.
- Stretch tent to be retained in the garden to maximise outdoor seating area in all weathers.
- Ordering via website is available in the garden - payment to be taken through the website. This is to reduce the numbers of customers coming inside to the bar.
- Ordering via team member where use of the website/app is not possible - payment to be taken on a PDQ.
- PDQ's to be wiped down after every use.
- Cash to be used only as an absolute last resort.
- Team members to wash their uniform at 60 degrees every day.
- Handwashing posters to be around the pub with hand sanitiser stations.
- Teams to sanitise hands when entering building.
- Teams to wash hands after eating, smoking, touching faces and clearing glasses - use of hand sanitiser if not possible to wash hands.
- Landlord to send home any staff that are showing symptoms.
- Toilets to be checked and cleaned at 20-30 minute intervals in addition to the normal cleaning schedule.
- Toilets also to be fogged with Purazine as part of this cleaning operation.
- Toilet doors and other doors of entry to be disinfected at 20-30 minute intervals where those doors can't be left open.
- Sanitiser units to be checked at the start and midway through each shift.
- Whole pub to be fogged with Purazine after every shift.
- Social distancing to be maintained, with drinks and food to be placed down on the table, but at the table for the shortest duration possible.
- Face masks to be worn by staff at all times unless seated on a break. These must be disposed of in a sealed bin liner after each use.
- Social distancing to be maintained back of house - including the cellars, storage areas, offices and smoking areas with breaks being staggered.
- Maintain social distancing for deliveries and with contractors - to use own pen when signing in deliveries or contractors.
- All glassware to be put through the glasswasher.
- Staff belongings to be stored in the storage area out back, not in working areas.

If control measures are implemented and are effective the hazard can be categorised as: MEDIUM

Signed: _____ **Name:** _____ **Date:** _____